

Appendix 1: Queen Street Project Structure (November 2019)

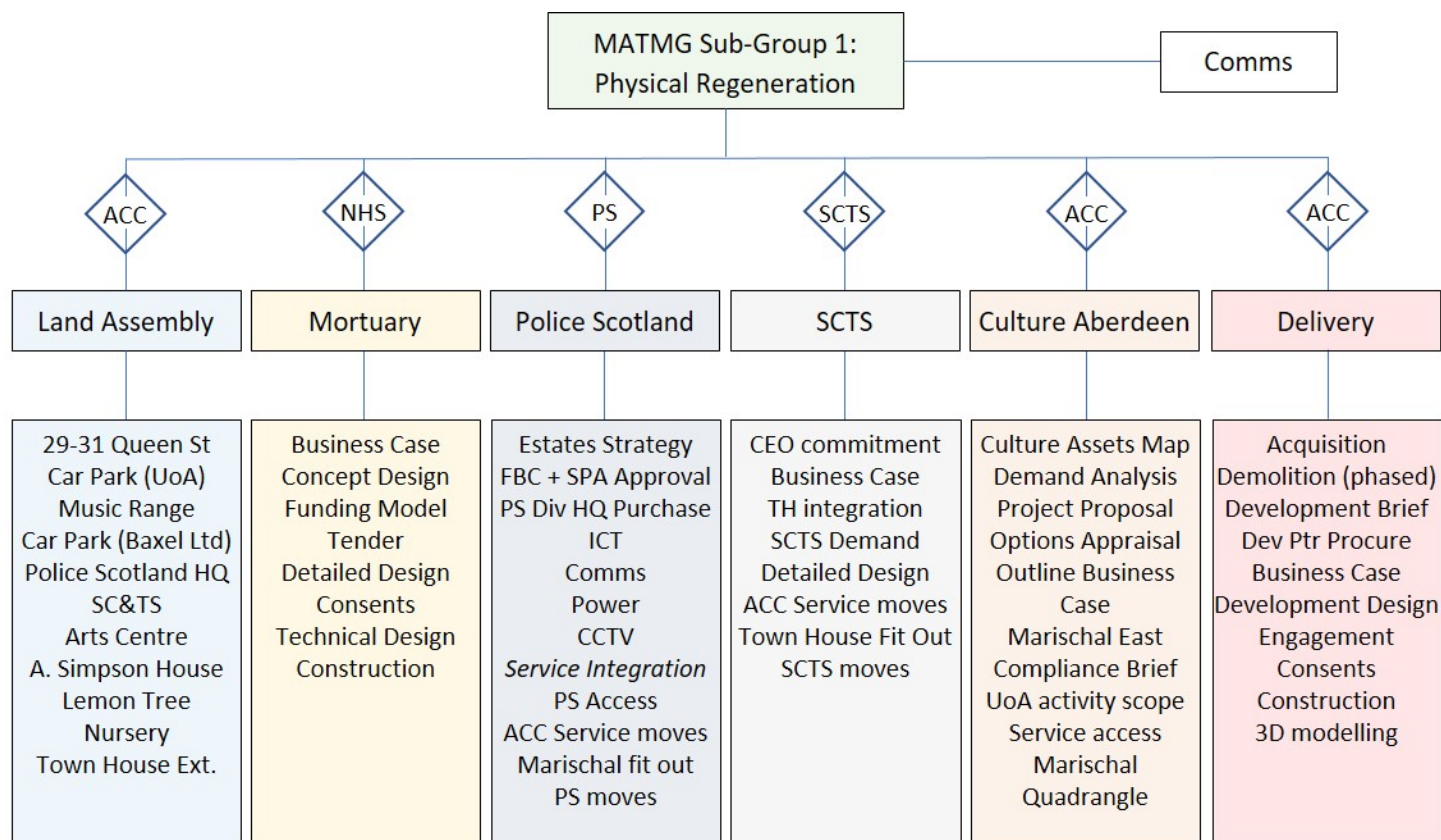


Figure 1: Key Workstreams

Lead partners:

- ACC - Aberdeen City Council
- NHS - NHS Grampian
- PS - Police Scotland
- SCTS - Scottish Courts and Tribunal Services
- UoA - University of Aberdeen

<i>Project cluster</i>	<i>Task</i>	<i>Description</i>	<i>Lead</i>	<i>Partners</i>	<i>Target</i>	<i>Project Status</i>	<i>RAG</i>
Land Assembly	Business Case	Land assembly and phased demolition	ACC (Resources)	ACC	Jan 2020	Started	G
	29-31 Queen St	Purchase building lease interest/vacant possession	ACC (Corporate Landlord)	ACC	Dec 2019	Vacant possession due 28 Nov 19	G
	Car Park 1 (UoA)	Agree option with UoA for purchase/handover when required	ACC (Corporate Landlord)	ACC/UoA	Jan 2020	Started. Initial discussion taken place	G
	Music Range	Agree option with UoA for purchase/handover when required	ACC (Corporate Landlord)	ACC/UoA	Jan 2020	Started. Initial discussion taken place	G
	Car Park 2 (Baxel Ltd)	Purchase	ACC (Corporate Landlord)	ACC	Dec 2019	Valuation complete. Offer subject to committee approval (05.12.19 CG+R Committee)	G
	Police Scotland HQ	Joint valuation and purchase, dependent on Estates Strategy	ACC (Corporate Landlord)	ACC/PS	Mar 2021	Joint valuation completed. Agreement on sale or handover pending Estate Strategy and rental agreement	G
	SC&TS	Joint valuation/purchase	ACC (Corporate Landlord)	ACC/SCTS	Summer 2021	Not started	
	Arts Centre	Lease review	ACC (Corporate Landlord)	ACC	Mar 2021	Not started	
	A. Simpson House	Lease review ACC/Nestrans staff relocation	ACC (Corporate Landlord)	ACC/Nestrans	Mar 2021	Not started	
	Nursery	Lease review	ACC (Corporate Landlord)	ACC	Mar 2021	Not started	
	Lemon Tree	Future Strategy	ACC (City Growth)	ACC/APA	?		?
	Town House Ext.	Existing life/cost projection	ACC (Corporate Landlord)	ACC	Spring 2020	Not started	
		Relocation options appraisal	ACC (Corporate Landlord)	ACC	Spring 2020	Not started	
		New model of governance	ACC (Governance)	ACC	Summer 2020		
		Property options	ACC (Corporate Landlord)	ACC	Summer 2020	Not started	
<i>Members' engagement</i>		-	ACC		<i>Pending above</i>		
<i>New location design</i>		-	ACC				
<i>Procurement</i>		-	ACC				
<i>Marischal prep for staff moves</i>		-	ACC				
<i>Staff relocated</i>	-	ACC					
<i>New location fit out</i>	-	ACC					
<i>Members' move</i>	-	ACC					

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Public Mortuary	Business Case	Business case to develop new mortuary on NHS land at Foresterhill	NHS	NHS/ACC	Nov 2019	Complete	G
	Concept Design	Initial design proposals, indicative costs and site location	NHS	NHS/ACC	Nov 2019	Complete	G
	Funding Model	Funding mechanism to be determined pending business case	ACC (Resources)	ACC/NHS	Mar 2020	Pending Full Business Case	G
	Engagement	Engagement with other public mortuary users/partners	ACC (Resources)	ACC/NHS	Dec 2019	Initial contact made Sept 19, followed up Nov 19	G
	Tender*	Design and Build contract	NHS	NHS/ACC	Mar 2020	Not started	
	Detailed Design*		NHS	NHS/ACC	Jun 2020	Not started	
	Consents*		NHS	NHS/ACC	Jul 2020	Not started	
	Technical Design*		NHS	NHS/ACC	Summer 2020	Not started	
	Construction*		NHS	NHS/ACC	Dec 2021	Not started	

* subject to approval of business case

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Police Scotland/ Aberdeen City Council Integration	Estate Strategy	Single lease agreement for PS access to agreed ACC property	ACC (Corporate Landlord)	ACC/PS	Mar 2020	Initial discussions	G
	ICT	ICT requirements for PS integration in Marischal College	PS	PS/ACC	Jan 2020	Defining PS requirements/ information	G
	Comms	Comms requirements for PS integration in Marischal College	PS	PS/ACC	Jan 2020	Defining PS requirements/ information	G
	CCTV	Redesign of CCTV provision to single service replacing existing Traffic, Housing and PS	ACC (Operations)	ACC/PS	Apr 2020	Design and Procurement in progress to end Oct 2019. Contract award Nov 2019. Implementation starts Dec 2019	G
	Service Integration	Integration opportunities for ACC clusters with PS activities to improve service delivery and/or reduce costs	ACC (Customer)	ACC/PS	June 2020	Workshop with ACC and Police Scotland to determine service integration and co-location opportunities.	G
	PS Access	Marischal College access requirements for PS incl. front of house, 24 hr public kiosk, emergency vehicle parking strategy	PS	PS/ACC	Jan 2021	Not started – information required to inform and finalise development brief prior to going to procurement	
	ACC Service Moves	Service cluster engagement, relocation/integration design	ACC (Corporate Landlord)	ACC	Dec 2020	Initial engagement with ECMT started Sep 2019. To be informed by Service Integration outcomes.	
	Marischal Fit Out	Internal fit out to accommodate PS operational and corporate teams	ACC (Corporate Landlord)	ACC	Mar 2021	Not started	
	PS Moves	Police Scotland move from Queen Street to Marischal College	PS	PS/ACC	Spring 2021	Not started	

*subject to Scottish Police Authority board approval

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Scottish Courts & Tribunal Services	Project Proposal	Brief to consolidate courts in Town House	SCTS	ACC/SCTS	Jan 2020	Commitment to develop brief agreed by SCTS	G
	Business Case*	Business Case to develop consolidated Justice Centre outlining service demand, space requirements, efficiencies, co-location opportunities and costs to relocate civil and commercial courts to Town House	SCTS	UoA/ACC/PS	Mar 2020	Not started – business case scope of work for generic justice centre identified	
	ACC Town House	ACC service cluster, archive, civic requirements and relocation opportunities to facilitate Justice Centre	ACC (Corporate Landlord)	ACC	Summer 2020	Not started	
	SCTS Demand	Technical requirements from SCTS (personnel, equipment, access, security, services/utilities etc)	SCTS	SCTS	Mar 2020	Draft space requirements identified Linked to criminal justice service integration	
	Detailed Design*	Town House internal design, service upgrade, consents	ACC (Corporate Landlord)	ACC/SCTS	tbc	Not started	
	ACC Service moves	Relocation of ACC clusters as identified above	ACC (Corporate Landlord)	ACC	Autumn 2020	Not started	
	Town House Fit Out*	Internal fit out	ACC (Corporate Landlord)	ACC/SCTS	Summer 2021	Not started	
	SCTS moves*	SCTS Justice Centre in Town House	SCTS	SCTS/ACC	Summer 2021	Not started	

* subject to Scottish Courts and Tribunal Services agreement/commitment

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Culture Aberdeen	Culture Aberdeen project definition	Culture Assets Map	ACC (City Growth)	ACC/ Culture Aberdeen	Dec 2019	Started	G
		Demand Analysis	ACC (City Growth)	ACC/UoA/ Culture Aberdeen	Jan 2020	Detailed examination of what is required in city, synergies, overlaps and potential efficiencies	G
		Project proposal for co-ordinated contemporary arts provision in the Queen Street area	ACC (City Growth)	ACC/UoA/ Culture Aberdeen	Mar 2020	Initial workshops (May and August) highlight opportunity. Co-ordinated approach to be developed based on demand analysis below. Outline scope of work, timeline and responsibilities to be identified.	G
		Options Appraisal	ACC (City Growth)	ACC/UoA/ Culture Aberdeen	Mar 2020	Not started	
		Outline Business Case and Strategic Brief	ACC (City Growth)	ACC/UoA/ Culture Aberdeen	Sep 2020	Not started	
	Marischal East Compliance Brief	Scope of work/costs required to ensure Marischal East utilities, DDA and fire compliant	UoA	UoA	Dec 2019	Agreed with UoA management team	G
	UoA activity strategy scope	UoA future service requirements for Marischal East to determine available capacity	UoA	UoA	Mar 2020	Not started	
	UoA store strategy	Marischal Museum storage strategy and relocation	UoA	UoA	Mar 2020	Not started	
	Service access	Service access/parking requirements for Anatomy rooms etc.	UoA	UoA/ACC	Mar 2020	Not started	
	Marischal Quadrangle	Project proposal, linked to Marischal East to “animate” Marischal Quad as a key public space	ACC (City Growth)	ACC/UoA	Mar 2020	Visioning exercise to demonstrate value of public access and activity in quad	

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Delivery	Acquisition	See Land Assembly above					
	Demolitions	29-31 Queen St (McKay's)	ACC (Capital)	ACC	Summer 2020	Bat survey complete (no risk), demolition scope prepared for inclusion in business case.	G
	Development Brief	Detailed guidance and expectations for the delivery of Queen Street redevelopment	ACC (Resources)	ACC	Mar 2020	Draft in preparation following liaison with appropriate service clusters	G
	3D Modelling	Detailed laser scan of existing buildings with point cloud data converted to rendered virtual 3D model. Data to be used to create physical model as tool for engagement	ACC (Resources)	ACC/RGU	Spring 2020	Potential funding sourced through Civitas Portis project. Scope of work to be defined by end Oct 2019 with RGU	G
	Business Case	Project scope, delivery options, expected outcomes and costs	ACC (Resources)	ACC	Summer 2020	Not started, pending appointment of development partner	
	Development Partner Procurement	Procurement and appointment of development partner to deliver residential led mixed-use project	ACC (Resources)	ACC	Summer 2020	Initial scoping of procurement options underway.	
	<i>Development Design</i>	<i>Development design and pre-application discussions</i>	<i>Dev Ptnr</i>	<i>Dev Ptnr</i>	<i>Late 2020</i>	<i>Pending above</i>	
	<i>Engagement</i>	<i>Public, key stakeholder etc</i>	<i>Dev Ptnr</i>	<i>Dev Ptnr</i>	<i>Late 2020</i>		
	<i>Consents</i>	<i>Planning, listed building and building warrant applications</i>	<i>Dev Ptnr</i>	<i>Dev Ptnr</i>	<i>Summer 2021</i>		
	<i>Construction</i>		<i>Dev Ptnr</i>	<i>Dev Ptnr</i>	<i>Summer 2021 onwards</i>		